



Our Children, Our Schools, Our Future!

Jurupa Unified School District

HEAD COACH

DEFINITION:

Under the general supervision of the Principal Designee and/or Athletic Director, coaches student athletes in order to enhance their knowledge, skills, motivation, and safety in the specific sport.

RESPONSIBILITIES:

- Plan and implement the scheduling of team activities, tryouts, practices and game plans during in-season, off-season and summer for the entire sport (varsity, junior varsity, and freshman).
- Follow District policies; site procedures; and CIF rules, regulations and coaches code of ethics.
- Establish and model fair play, sportsmanship and proper conduct for all athletes.
- Establish player safety and welfare as the highest priority.
- Maintain consistency in requiring all athletes to adhere to the established rules and standards of the game.
- Use discretion when providing constructive criticism and when reprimanding athletes.
- Supervise the athletes before, during and after practices, games, sporting events and any other extra-curricular activity which is relevant to the sport. This applies to activities within the District, traveling to and from events, as well as outside of District property.
- Verify that each athlete is cleared by the Athletic Director before allowing him/her to tryout or practice.
- Lead and direct a staff of coaches (varsity, junior varsity, and freshman), assign their respective duties, and conduct staff meetings as necessary.
- Monitor and report any problems and/or conditions in facilities (including practice/playing fields) and equipment to the Principal Designee and/or Athletic Director.
- Distribute and collect all uniforms and equipment and provide an end-of-season inventory.
- Work with the Principal Designee and/or Athletic Director to solve problems at the school level while supporting the ideas of the program/parent concerns.
- Continually review the on-going effectiveness of the specific sport program at all levels (varsity, junior varsity, and freshman).
- Plan and implement fund raising activities in collaboration with the booster club to promote the program and support the needs for equipment when budget is limited.
- Maintain accurate records that meet the needs of athletes, school and District.
- Attend clinics and maintain proficiency with rules and tactics.
- Conduct parent meetings as necessary.
- Perform related duties as assigned.

REQUIRED LICENSE AND CERTIFICATES:

- Valid California Driver's License.
- Valid CPR and First Aid certifications.
- CIF Coaching Principles Certificate.

DESIRABLE CERTIFICATE:

- Valid California teaching credential authorizing instruction at the secondary level.

MINIMUM QUALIFICATIONS:

- At least three (3) years of recent high school/collegiate level coaching or playing experience in the specific sport.
- Demonstrate a thorough knowledge of the fundamental skills, techniques, CIF rules and regulations in the specific sport.
- Demonstrate a successful ability to work cooperatively and communicate in a positive manner with school leaders, the community, booster clubs and athletes and their parents of different cultural and ethnic backgrounds
- Demonstrate a positive role model for staff and students.

Ability to:

Work with a minimum of supervision;
Effectively supervise students and other coaching staff;
Follow oral and written instructions;
Understand and communicate effectively with students and adults of different cultural and ethnic backgrounds;
Establish and maintain effective working relationships with others;
Read, understand and follow instructions and other documents;
Communicate effectively;
Visually supervise students, monitor team workouts and contests;
Work indoors and outdoors in a wide range of weather conditions and temperatures
Sit, stand, stoop, kneel, bend and walk for sustained periods of time;
Lift, carry, push and pull heavy objects;
Deal with hostile, emotional, ill or angry persons in an effective manner;
Demonstrate manual dexterity necessary to demonstrate applicable sport skill/method;
Maintain steady, regular attendance.